

# PORTAGE CONSERVATORY OF MUSIC

Teacher:				Lesson time/day:											
Week #	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Week #	Sun	Mon	Tue	Wed	Thu	Fri	Sat
	September								February						
1		*1	2	3	4	5	6	21	1	2	3	4	5	6	7
2	7	8	9	10	11	12	13	22	8	9	10	11	12	13	14
3	14	15	16	17	18	19	20	23	15	*16	17	18	19	20	21
4	21	22	23	24	25	26	27	24	22	23	24	25	26	27	28
5	28	29	30						March						
	October							25	1	2	3	4	5	6	7
5				1	2	3	4	26	8	9	10	11	12	13	14
6	5	6	7	8	9	10	11	27	15	16	17	18	19	20	21
7	12	*13	14	15	16	17	18	28	22	23	24	25	26	27	28
8	19	20	21	22	23	24	25	Spring Break	29	30	31				
9	26	27	28	29	30	31			April						
9			November				1				1	2	3	4	
10	2	3	4	5	6	7	8	29	5	6	7	8	9	10	11
11	9	10	*11	12	13	14	15	30	12	13	14	15	16	17	18
12	16	17	18	19	20	21	22	31	19	20	21	22	23	24	25
13	23	24	25	26	27	28	29	32	26	27	28	29	30		
14	30		December						May						
14		1	2	3	4	5	6	32						1	2
15	7	8	9	10	11	12	13	33	3	4	5	6	7	8	9
16	14	15	16	17	18	19	20	34	10	11	12	13	14	15	16
Holidays	21	22	23	24	25	26	27	35	17	*18	19	20	21	22	23
	28	29	30	31				36	24	25	26	27	28	29	30
	January							37	31						
						1	2	3		June					
17	4	5	6	7	8	9	10	37		1	2	3	4	5	6
18	11	12	13	14	15	16	17	38	7	8	9	10	11	12	13
19	18	19	20	21	22	23	24	Lessons Finished	14	15	16	17	18	19	20
20	25	26	27	28	29	30	31		21	22	23	24	25	26	27

## Important Information

We will have our **concerts** on December 6th and June 6th. Times, admission and location will be announced.

**Monday students! \*Public Holidays:** Lessons will not be held on holidays unless your instructor has scheduled a time to make up for a missed lesson.

All music fees are due **in advance** for each term or month regardless of lessons missed.

Post dated cheques are to be dated for **the first of the month**.

Non-sufficient-funds (**NSF**) **cheques** will be subject to a **\$10 service charge**.

Refunds **will not be issued** for lessons missed by the student.

There will be **no make up lessons** for lessons missed by the student, with the exception of lessons missed because of sickness or storm. (Up to a maximum of 4 lessons per year.)

The student/parent or guardian will give **sufficient notice** to Portage Conservatory of Music when missing a lesson by phoning Portage Conservatory of Music (857 4218) **by noon (12pm)**.

All rescheduling of missed lessons will be **subject to teacher availability**.

Missed lessons due to vacations, sports games, school dances, shopping trips, etc. **will not be rescheduled**.

In case of withdrawing from the program, a **withdrawal form** must be filled out 30 days in advance of the date of the final lesson. Lesson payments must be made until the end of the 30 day withdrawal period, whether or not the lessons are attended.